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*Draft*

*Minutes for the Parish Council meeting held on*

*Tuesday 9th November 2021*

*in St. Bartholomew’s Church, Finningham, starting at 7:30pm*

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| **Present:** | Mr. A. Kilbee, Mrs. C. Winter, Mr. J. Miller, Mrs. L. Charter, Mr. N. Arthur and Mr. J. Black. |
| **In attendance:** Miss. N. Hill (Clerk), Cllr.  Andy Mellen & 1 member of the public.   |  |  | | --- | --- | | **21.152**    **21.153**  **21.154**  **21.155**    **21.156**    **21.157**  157.01  **21.158**    **21.159**    **21.160**    **21.161**    **21.162**    **21.163**    **21.164**    **21.165**    **21.166**    **21.167**    **21.168**    **21.169**    **21.170**    **21.171**    **21.172**  172.01  172.02  **21.173**  173.01    173.02    **21.174**  174.01          173.02  **21.175**  **21.176** | **Visiting speakers**  Cllr. Andy Mellen went through his County report, which is on file.  He spoke about the lorry route review.  B1113 is a route used by lorries and expect it to get busier during the next 3 - 4 years with all of the new housing developments in the surrounding areas.  Turkey Hall Lane should be widened and include a footpath.  Cllr. Andy Mellen went through his District report, which is on file. The local joint plan has been paused for 6 months and currently there is 9.5 years of supply of land for housing.  Flooding update - investigative work along Westhorpe Road as been brought forward to 2022-2023    **Contribution by Members of the Public**  The footpath warden read his report and the PC Thanked him for the repairs he has done.  **Apologies and approval of absence.**  None  **Approve minutes of the Parish Council meeting held on 12th October 2021.**  Mr. J. Black proposed, seconded by Mrs. C. Winter and agreed that the minutes were a correct record and the Chairman then signed the minute book.  **To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**  None.  **Matters arising from the meeting held on 12th October 2021.**  SSE still haven’t taken over the supply of electricity from Eon.  The clerk is waiting for a current contract and pricing to be sent to her, to get signed.  **Chairman’s Report**  Since the last Council Meeting, I have been in touch with Suffolk CC Highways regarding the signs at  Rob Hall Corner – more on late later.  Also, I have had a meeting with Dave Green on the Green when we discussed the extent of the work  required to increase the clearance of the trees above ground level to allow a mower access underneath.  Again, more of that later.  I have discussed the celebrations for the Queen’s Jubilee with Greg and he is keen to do something with  the Parish Council to mark the occasion. See item 16 on the agenda.  FoF have put out a flyer to encourage residents to participate in the Christmas Lunch.  The rest of my activities and subjects for discussion are covered in the agenda items.  **Update from the Village Footpath map working group.  How are the QR codes coming along for the 8 different maps.**  The A0 map image needs to put onto the website where the 8 maps and write ups are already.  Mr. J. Black will email everyone to coordinate siting the map for everyone to meet and discuss where it should go.  **To discuss flooding within the village.  A resident has been in touched with regards to the River Dove and it needing to be cleared.**  Cllr Andy Mellen has already given an update.  It was noticed the B1113 near Church Lane was closed one day and a tanker was spotted.  It can only be assumed it was clearing the drains around that area.  **To discuss the monitoring of traffic speed within the village.**  Nothing to report, apart from a recent accident at the crossroads, where it seems a vehicle didn’t stop and went into a lorry travelling along the B1113 from Cotton, going North through the village.  **To discuss the emergency plan.**  Mrs. L. Charter has been in contact with Paul (as soon to be resident in the village, who has knowledge with emergency plans and has offered his help).  She will wait until he’s actually moved into the village to get the plan moving forward.  **To discuss Community Payback within Finningham.  What projects can they do?  They also need access to toilets and water.**  It seems the village doesn’t have any big enough project to use community payback, but should keep on file in case anything does come up.  **To discuss and approve the use of a handyman, Dave Green, who is used by Bacton Parish Council.  Do the PC get him to quote on jobs that need doing, for the PC to approve before completing?**  A quote was given by Dave Green of £420 max. to cut under the trees on the Green, to enable cutting the grass underneath them easier.  It was suggested whether BTS would be able to do this job whilst doing the high and medium work.  Mr. J. Black would contact them to see if they could do it and also get a quote.    **To discuss paying to install a footpath between The Green to the crossroads by the pub having obtained an actual quote for this work to be completed.**  The Chairman has contacted a company that does work on behalf of Highways & SCC.  He will get them to do a survey to get them an actual quote for installing a footpath.  **To discuss and approve replacing of the poles for the village nme along B1113 bordering Gislingham.  Gislingham are happy to go halves of the cost of installing new poles.  The cost is £???.??.**  The Chairman is waiting for an update with regards to the cost.  **To discuss and approve plans for the Queen’s Platinum Jubilee on Thursday 2nd June 2022 at 9.15pm.  Lighting of the Church and a glitter ball at the top of the flagpole.**  Friends of Finningham want to do something on The Green.  It was mentioned that the PC should be involved and go halves with FoF.  Also a beacon, similar to what Haughley has, should be considered, a this could be temporarily positioned on The Green for the platinum Jubilee and then placed somewhere else in the village.  Mrs. C. Winter offered to take a photo of the one in Haughley and email it to everyone.  **To discuss and approve the purchase of the sit on lawnmower.  The cost is £2,500 + VAT for a Honda model.  Details have been sent to all councillors.  The purchase of this would be using CIL money.**  An option of a 2nd hand sit on lawnmower was mentioned, costing £1,700, but with no warranty, the PC felt a brand new one should be purchased.  Mrs. C. Winter proposed, seconded by Mr. N. Arthur and agreed to purchase a brand new sit on lawnmower.  **To discuss the budget for 2022-2023.  The clerk has sent a draft budget for 2022-2023 to all councillors.**  No one had anything to add to the budget.  It was felt that the precept shouldn’t be increased either, but will discuss it during December’s meeting when setting the precept is on the agenda.  **To discuss and approved having a meeting in February 2022 and not January 2022.  Due to the Chairman and Vice Chair being away in January, it’s been suggested to not have a meeting in January, but to have one in February.**  Mr. N. Arthur proposed, seconded by Mrs. L. Charter and agreed to not have a meeting in January 2022, but to have on in February 2022 instead.  **To discuss and approve and purchase of pads for the defib.  This means there’s always a spare set.  Cost is in the region of £50.**  Mr. A. Kilbee proposed, seconded by Mr. N. Arthur and agreed to purchase a spare set of pads for the defib.  **Correspondence Received**  BMSDC emailed a progress update on the Active Travel Public Consultation.  The clerk had received an email about flood lighting along Station Road, Finningham and how intrusive it it.  The PC will investigate this and respond back.  **Finance**  Clerk’s report  Previous meeting, last balance reported was from 29/9/2021.  Current account £26,891.73 (£1,279.60 still unpresented, once presented, then balance is £25,612.13)  Deposit account £3,330.02  **Balances as of 29/10/2021**  £28,586.31 (£322.58 still unpresented, once presented, then balance is £28,263.73)  Receipts since 30/9/21 – £2,592.74 (CIL & VAT claim)  Payments since 30/9/21 - £898.16 - (invoices approved at previous meetings)  Deposit account £3,330.02 –  **Requests for payment**  Mr. A. Kilbee proposed, seconded by Mrs. C. Winter and agreed to authorise the following payments  E:on - £23.61- November’s bill paid via DD  MR. N. ARTHUR - £15.02 - fuel for the mowers  BMSDC - £60.65 – annual play inspection  MISS. N. HILL - £263.84 – clerks wages  NEST - £27.78 – pension via DD  HMRC - £69.40 – PAYE for the clerk  MISS. N. HILL - £35.87 – clerk’s expenses including paying the donation of £30 for the poppy wreath to ensure delivery in time  Totalling £481.15  current acct balance per b/s     £28,586.31  less unpresented cheques       £     803.73  plus deposit account                £  3,330.02  **TOTAL**                                   **£31,112.60**  Of which general funds            £11,172.13  Of which restricted funds            £15,219.47(CIL & Grants not spent)  Of which reserves                  £  4,721.00   (1/2 of precept & election costs)  **Planning**  To consider applications.  DC/21/05888 – Application for works to trees in a Conservation area – Reduce 1no Acer (T1) by 30% due to excessive shading – Kent House, Gislingham Road, Finningham, Suffolk, IP14 4JA.  No comment.  DC/21/05144 - Notification for works to trees in a Conservation area – Fell 1no Ash tree, Remove 2no Ash, pollard 2no Ash Trees to 15ft – Talbot Cottage, Gislingham Road, Finningham, Suffolk, IP14 4HZ.  No comment.  DC/21/05693 – Householder application – construction of raised roof to garage enable office space within the loft area and insertion of windows to front and rear – 4 Stewart Field, Cotton, Suffolk, IP14 4NG.  No comment.  Decisions & to consider planning matters coming forth.  None.  All planning applications received up to the date of the meeting will be discussed.  **Questions to Chairman**  None.  **Items to be discussed at the next meeting and included in December's agenda.**  An annual newsletter to everyone in the village.  Re    The Chairman then closed the meeting at 9.33pm | | |