

FINNINGHAM PARISH COUNCIL

Draft

*Minutes for the Parish Council meeting held on
Tuesday 12th October 2021
in St. Bartholomew's Church, Finningham, starting at 7:30pm*

Present: Mr. A. Kilbee, Mrs. C. Winter, Mrs. L. Charter and Mr. J. Miller.

In attendance: Miss. N. Hill (Clerk), Cllr. Andy Mellen & 1 member of the public.

21.129 Visiting speakers

Cllr. Andy Mellen went through his County report, which is on file. He stated he had been looking into who is responsible for ditches by roads and it seems they are not Highways responsibilities, but the land owners. He will have a dig around to try and understand the regular flooding along Westhorpe Road. Cllr. Andy Mellen went through his District report, which is on file. The rejected planning application for 8 homes along Westhorpe Road is being appealed by the developer. Cllr. Andy Mellen said he still has funding in the following pots, Local Highways, County and District, which he can allocate,

21.130 Contribution by Members of the Public

Footpath warden didn't have a report to give but did point out a dog bin with a broken post off Wickham Road

21.131 Apologies and approval of absence.

Mr. N. Arthur sent his apologies that he was unable to attend the meeting due to being delayed elsewhere.

Mr. J. Black sent his apologies that he was unable to attend the meeting due to childcare.

Mr. D. Aiken sent his apologies that he was unable to attend the meeting.

Mr. J. Miller proposed, seconded by Mrs. C. Winter and agreed to accept these apologies.

21.132 Approve minutes of the Parish Council meeting held on 14th September 2021.

Mr. J. Miller proposed, seconded by Mrs. C. Winter and agreed that the minutes were a correct record and the Chairman then signed the minute book.

21.133 To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.

None.

21.134 Matters arising from the meeting held on 14th September 2021.

134.01 The clerk has heard back from the insurance company (CAS) and they do not offer insurance to use a sit-on lawnmower on the highway. The clerk is now looking into which companies can offer this to parish councils and at what cost. The clerk is waiting to hear back from SALC but the Chairman said this will come up in his report.

134.02 The Chairman is still needing to look at the overgrown branches on some of the trees on the Green, stopping the grass underneath being cut to be able to suggest the best course of action. The Chairman said this is mentioned in his report.

134.03 The clerk has contacted the probation service, after the Police said they have nothing to do with where community service people carrying out their service. The clerk had received an email a few hours before the meeting and briefly read to everyone. She will forward to everyone and add to the agenda for November's meeting.

21.135 Chairman's Report

As you will see from the Agenda, I had a meeting with Dave Green of Bacton, as a result of a suggestion from Tina (the erstwhile Clerk there) to Natalie. He seemed very keen to act as our Handyman but we shall have to decide how we go about employing him when needed. We can discuss this under item 13 of the Agenda. I had a chance meeting with David Ogden at the Coffee morning on Saturday last. He is the resident who initiated the clearing of the River Dove a few weeks ago. He told me that there will be another work party soon to continue the clearing of the debris that has accumulated in the river. Although this work should be carried out by the relevant Authority, I do not hold out much hope that we shall get

any support from that quarter. I feel that we should acknowledge their efforts and keep an eye on the state of the river ourselves. Then, take any action necessary to prevent any future flooding – see Item 9 on the Agenda. I see that, in spite of the two white poles on the verge by the Old School Corner requesting that it is not cut due to the presence of some rare wildflowers, it has been cut. I do not know if this is detrimental or not, perhaps someone could enlighten me. I have spoken to a major Honda dealer in the area and he has told me that none of the machines that he has supplied to various councils have been registered for road use and we might find that as well as registering the machine it will have to have indicators fitted. I have since spoken to Liam Cracknell about access across his land to the Churchyard and he has agreed that he is amenable to the idea. He will put in a gate at the Churchyard end and will fill in the ditch at the Cemetery end of his property. To do this, he has asked permission to remove the pile of soil which borders the Cemetery on the Church Meadow side. I think that this will benefit us by giving us more space for graves and tidy up that part of the Cemetery. Hope that you will agree to that, so that I can tell him to go ahead. He has also made suggestions to improve the older side of the Cemetery, as it is looking very untidy at the moment; it has not been cut for quite a while. It was agreed by the PC that they are happy for the piles of soil/spoil to be used to fill in the ditch.

- 21.136 Update from the Village Footpath map working group. How are the QR codes coming along for the 8 different maps.**
It was agreed the ROW dept at SCC should be contacted by Doug Aiken about the broken post for 1 of the dog bins. All maps are within the dropbox for people to view. The clerk can email these to everyone. The position of the footpath map was discussed. As all the walks start on The Green, it was agreed the map should be placed at the beginning of the track to the Church. It was suggested and agreed to meet up, on site, to discuss exact positioning.
- 21.137 To discuss flooding within the village. A resident has been in touch with regards to the River Dove and it needing to be cleared.**
A group of residents in the village have removed debris from the River Dove.
- 21.138 To discuss the monitoring of traffic speed within the village.**
After discussion, the clerk will contact Mr. A. Brownlie about the data from the VAS and whether speeding in the village has increased or not since CSW haven't been out and about in the village.
- 21.139 To discuss the emergency plan.**
Mrs. L. Charter will get in touch with a 'soon to be' resident, who has offered his services with regards to the emergency plan.
- 21.140 To approve the annual renewal of the ICO. By setting up direct debit, as approved in previous years, the cost is £35, rather than £40.**
Mrs. C. Winter proposed, seconded by Mrs. L. Charter and agreed the automatic renewal.
- 21.141 To discuss and approve the use of a handyman, Dave Green, who is used by Bacton Parish Council. The Chairman has met up with him to see what he is able to do. How do the PC get jobs done and approved?**
It was discussed what works the handyman could do, one being trimming under the trees. It was wondered how do Bacton PC do it, considering Dave Green does work for them. The clerk will look into it and report back at the next meeting.
- 21.142 To discuss the Queen's Platinum Jubilee on Thursday 2nd June 2022. SALC have sent out communications about beacons being lit at 9.15pm on the 2nd June 2022 throughout the country.**
After discussion, the highest point in the village to site a beacon is nearly out of the village bordering Cotton. An idea of lighting up the Church during the evening of 2nd June 2022 was suggested, if allowed. Also, a glitter ball at the top of the flagpole lit up, was also a suggestion.
- 21.143 To discuss and approve the tree work quote after the survey on the trees on The Green.**
The quote for the high priority work is £787.50 + VAT and the medium priority work is £525.00 + VAT if carried out as 2 separate pieces of work. If both works were completed at the same time, it would save about half a day's work. Instead of being 2.5 days work do them separately, doing them together would be 2 days, meaning the price would be lower.
Mr. A. Kilbee proposed, seconded by Mrs. C. Winter and agreed to get both works completed at the same time. It needs to be completed at a time where the Green wouldn't be damaged.
- 21.144 To discuss the budget for 2022-2023. What needs to be included/increased/removed. Are there any projects to consider?**
Nothing that the councillors can think of.
- 21.145 To discuss and approve ordering a new Poppy Wreath for this year. The different types of wreaths and costs have been sent to all councillors.**

After discussion Mr. A. Kilbee proposed, seconded by Mrs. L. Charter and agreed to order the Type B wreath and for the PC to make a donation of £30 for it.

21.146 To review and discuss the conditions/amount able to be added to the account at Lawes. The current amount approved to add to the account is £100.00 a month.

Mr. A. Kilbee proposed, seconded by Mr. J. Miller and agreed to continue with £100.

21.147 Correspondence Received

147.01 ICO has confirmed renewal until 22nd September 2022.

147.02 CAS have confirmed renewal of insurance until 30th September 2022.

147.03 The Police newsletter has been e-mailed to everyone.

147.04 Cllr A. Mellen will update the resident near Rob Hall corner, who is concerned with a big tree near their property.

147.05 A resident emailed the clerk about a ping pong bat embedded in the soil where the grass seeding signs are on The Green. She also offered to check on the equipment when she visits The Green fortnightly. This has been forwarded to Greg as it's Friends of Finningham that supplied this.

21.148 Finance

148.01 Clerk's report –

Previous meeting, last balance reported was from 29/7/2021.

Current account £21,929.86 (£641.42 still unrepresented, once presented, then balance is £21,288.44)

Deposit account £3,329.94

Balances as of 29/9/2021

£26,891.73 (£1,279.60 still unrepresented, once presented, then balance is £25,612.13)

Receipts since 28/8/21 – £3,621.50 (half of precept for 2021/2022)

Payments since 28/8/21 - £579.49 - (invoices approved at previous meetings)

Deposit account £3,330.02 – interest 8p

148.02 **Requests for payment**

Mr. J. Miller proposed, seconded by Mrs. L. Charter and agreed to authorise the following payments

SALC - £22.80 – payroll service

E:on - £35.11- October's bill paid via DD (17/8/21 – 30/09/21 due to moving to E.on Next)

MISS. N. HILL - £20.65 – clerk's expenses

Totalling £78.56

current acct balance per b/s £26,891.73

less unrepresented cheques £ 1,358.16

plus deposit account £ 3,330.02

TOTAL £28,863.59

Of which general funds £ 8,923.12, Of which restricted funds £15,219.47 (CIL & Grants not

spent) Of which reserves £ 4,721.00 (1/2 of precept & election costs)

21.149 Planning

149.01 To consider applications.

None.

149.02 Decisions & to consider planning matters coming forth.

GRANTED - DC/21/04872 - Application under S73a for removal or variation of conditions following grant of planning permission DC/18/01302 dated 22/05/2018 for conversion of outbuilding to dwelling utilising existing vehicular access. Town and Country Planning 1990. To vary (Condition 2 - Approved Plans and Documents) as per COT064 P3 REV F drawing received 02/09/2021. Meadowbank Farm, Westhorpe Road, Finningham, IP14 4TN.

All planning applications received up to the date of the meeting will be discussed.

21.150 Questions to Chairman

It was mentioned that both the Chairman and the Vice-Chair are away in January, therefore cannot attend the meeting. It was suggested to not have a meeting in January 2022, but to have one in February 2022.

21.151 Items to be discussed at the next meeting and included in November's agenda.

Have a meeting in February 2022 and not in January 2022.

To order a spare set of defib pads as the spare ones will be to be placed onto the defib soon.

To get an actual figure of what it would cost to get a footpath installed from The Green to the crossroads.

Cutting of the long grass in the Churchyard, is it once or twice a year?

Reinstating post for Finningham/Gislingham sign along B1113.

Honda sit-on lawn mower with collector £2,500 inc VAT

The Chairman then closed the meeting at 9.31pm.