

FINNINGHAM PARISH COUNCIL

Notice of Meeting

*The meeting of Finningham Parish Council will be held on
Tuesday 13th July 2021,
in St. Bartholomew's Church, Finningham, starting at 7.30pm.*

All council members are duly summoned to attend.

AGENDA

1. **Visiting speakers**
2. **Contribution by Members of the Public**
3. **Apologies and approval of absence.**
Mr. N. Arthur sends his apologies that he is unable to attend the meeting.
Mrs. L. Charter sends her apologies that she is unable to attend the meeting due to being away.
4. **Approve minutes of the Parish Council meeting held on 8th June 2021.**
5. **To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**
6. **Matters arising from the meeting held on 8th June 2021.**
 - a. The Chairman and Mr. J. Black met with another tree surgeon about works on Oak trees on the Green. This is now an agenda item due to the outcome of the visit.
 - b. Wicksteed have attended and fixed the rolling log play equipment.
 - c. The clerk has contacted BMSDC about removing the grass mounds on the Green and in the cemetery. They need more information about the size of them, which the clerk is trying to get for them. They could hopefully do it in a months' time.
 - d. A sit-on lawnmower cannot be used on the public road unless it is registered, which can be done free of charge. The clerk is checking whether the current insurance policy covers use of a sit-on lawnmower or whether it needs to be added and at what cost.
 - e. The Chairman is still needing to look at the overgrown branches on some of the trees on the Green, stopping the grass underneath being cut to be able to suggest the best course of action.
7. **Chairman's Report.**
8. **Update from the Track on The Green working group.**
Letters have been sent to the 4 residents of the Green requesting their contribution of £80 each and also the expectations of the Parish Council on how the track should be treated and the ongoing maintenance of the track.
9. **Update from the Village Footpath map working group.**
10. **To discuss flooding within the village.**
11. **To discuss the monitoring of traffic speed within the village.**
12. **To discuss the emergency plan.**
13. **To discuss and approve buying more keys for the notice board.** Due to the clerk misplacing 1 of the keys, the PC only have 1 key to access the notice board. Additional keys are £2.50 each. How many should be ordered?
14. **To discuss and approve getting an independent survey carried out on the Oak trees on the Green.** Oakfield Arboricultural Services have quoted £450 + VAT for an independent tree surveyor. BTS attended the Green to look at the Oak trees. They suggested they are healthy and they shouldn't be touched. The Chairman contacted the arboricultural dept and BMSDC who suggested getting an independent survey as they are too busy with their own trees to be able to help.
15. **To discuss and approve the purchase of a supplementary banner to say "This Sunday" with regards to the litter pick.** The cost is £16.18 inc VAT & delivery.
To discuss and approve the purchase of 8 x A2 correx signs to use in the existing A frames around the village to help promote the litter pick/village clean. The cost is £39.99 for 8 inc VAT & delivery.

16. **To discuss the response sent to residents from SCC with regards to the flooding along Westhorpe Road.** All councillors have been emailed a copy of SCC's response.
17. **To discuss and approve the purchase of a replacement battery for the defib.** The current battery goes out of date on 31st August 2021. A replacement battery is £176 + VAT + £10 carriage, totalling £223.20.
18. **To discuss the CIL zoom training Mrs. C. Winter attended on Monday 28th June 2021.**
19. **To discuss and approve electricity quotes, as the current contract with E.on ends on 8th August 2021.** Current pricing is 39.3p per day for standing charge & 20.66p per kWh. Renewal offer is 39.9p per day standing charge & 27.71 per kWh. SSE can offer a 24 mth contract, 28.58p per day standing charge & 18.03 per kWh. They did say quoted rates can change daily basis until it's accepted.
20. **To discuss and approve the model internal control statement.** The Chairman and the clerk have gone through this and have asked SALC for some advice. This has been emailed to all councillors and points needed to be agreed on have been highlighted.
21. **Correspondence Received**
 - a. 2 emails have been received by the clerk with regards to the state of the footpaths in the village and some are nearly impassable. The footpath warden was made aware and he has logged it with SCC.
 - b. A resident has contacted the planning dept (and sent a copy to the Chairman) re. the lack of visibility of reports on site specific soil analyses and leachates of the land of Green Farm Yard.
 - c. SBA, the external auditor has notified that the paperwork (AGAR 3) has been received and now in a queue for processing.
 - d. The Queen's Platinum Jubilee 2022 – extended bank holiday from Thursday 2nd June 2022 to Sunday 5th June 2022. This can provide an opportunity for communities to come together to celebrate.
 - e. Click before you call – the message from the Police. Residents are reminded to consider reporting non-emergency incidents online to help police manage the summer surge.
22. **Finance**
 - a. Clerk's report
 - b. Requests for payment as listed below and to review matters coming forth.
E:on - £11.55 – June's bill paid via DD
N. HILL - £???.?? - clerks expenses including monthly zoom fee
N. HILL - £?????? – clerks wages
HMRC - £???.?? – PAYE for the clerk
NEST - £???.?? – pension contributions
J. LAWES - £17.42 – jubilee clips
ALI BECKETT DESIGN - £675.00 – final payment for footpath map design and A0 panel.
23. **Planning**
 - a. To consider applications.
DC/21/03512 – Application for planning permission – Erection of single storey extension (following demolition of conservatory) – Talbot Cottage, Gislingham Road, Finningham, Suffolk, IP14 4HZ
 - b. Decisions & to consider planning matters coming forth.
DOES NOT WISH TO OBJECT – Application for works to tree in a Conservation area – Re-pollard 1No Ash tree to 50% of existing height. Kent House, Gislingham Road, Finningham, Suffolk, IP14 4JA.
Discharge of Conditions for DC/21/01370 – Condition 8 (Details of Eaves & Verges) – Church Mouse Barn, Gislingham Road, Finningham, Suffolk, IP14 4JA.
All planning applications received up to the date of the meeting will be discussed.
24. **Questions to Chairman**
25. **Items to be discussed at the next meeting and included in the September's agenda.**

All members of the public are cordially invited to attend but are respectfully asked not to contribute during the meeting unless invited to do so by the Chairman.

Natalie Hill

Parish Clerk.

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6th July 2021