

FINNINGHAM PARISH COUNCIL

Notice of Meeting

*The Annual meeting of Finningham Parish Council will be held on
Tuesday 18th May 2021,
in St. Bartholomew's Church, Finningham, starting at 7.30pm.*

All council members are duly summoned to attend.

AGENDA

1. **To appoint the Chairman of the Parish Council for the year 2021/2022 and sign a Declaration of Acceptance of Office**
2. **To appoint the Vice - Chairman of the Parish Council for the year 2021/2022 and sign a Declaration of Acceptance of Office**
3. **Visiting speakers**
4. **Contribution by Members of the Public**
5. **Apologies and approval of absence.**
6. **Approve minutes of the Parish Council meeting held on 13th April 2021.**
7. **To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**
8. **Matters arising from the meeting held on 13th April 2021**
 - a. The chairman has completed the appraisal on the clerk.
 - b. Friends of Finningham will compile a village 'Welcome Pack'
 - c. The Chairman is trying to obtain other quotes for tree work on the Green.
 - d. The planning enforcement dept at BMSDC have been in contact with the agent and developer (Burgess Homes) about the earth bund (rubbish buried) near the site of 6 new properties along Westhorpe Road. The earth bund is being removed, but it's not yet known the timescale of this. The land will be returned to its previous condition by the agent and developer as currently they are in breach of planning control.
 - e. A letter has been sent to Miss Coote with the PC's response to her request for Astro turf.
 - f. The Chairman has contacted Wicksteed, about the rolling log play equipment, no longer rolling.
9. **Update from the Track on The Green working group.**
9. **Update from the Village Footpath map working group.**
10. **To discuss flooding within the village.**
11. **To discuss the monitoring of traffic speed within the village.**
12. **To discuss the emergency plan which Mrs. L. Charter has offered to complete.**
13. **To agree the meeting dates for 2021-2022.** The 2nd Tuesday of each month and there not to be a meeting in August 2021 and February 2022?
14. **To approve the comments made during the internal audit, completed by Mr. A. Strickland**
15. **To approve the Annual Governance Statement 2020-2021**
16. **To approve the Accounting Statements for 2020-2021.**
17. **To discuss and approve the annual play inspection report invite.** The assessment £45.95 + vat per play area. There will be an additional charge of 10% (£4.59 per play area) to cover admin costs. They will

18. inspect the perimeter fencing, gates, ancillary equipment (such as benches and litter bins), equipment and surfacing and site photographs will be provided. They can also carry out the following Optional Extras: To carry out Full DDA Assessment @ £9.95 per site To carry out Play Value assessment @ £9.95 per site To carry out estimated life expectancy assessment @ £4.95 per site.
To discuss and approve cancelling Zoom. Now councils are no longer allowed to have virtual meetings or for anyone to attend virtually, there is no need to continue paying £14.39 a month to Zoom.
19. **To discuss and approve updating the list of authorised people on the account at Lawes.** Mrs. M. Webb should be removed and Mr. N. Arthur and Mrs. L. Charter should be added.
20. **To discuss the request by Mrs. C. Winter for the old flags to be donated to Scouts.** Now the PC has new flags, the old ones could be re-used by them.
21. **To discuss and approve the model internal control statement.** SALC have sent through an updated template, which all PC's should follow to manage risk to a reasonable level, rather than eliminate all risk of failure to achieve policies, aims & effectiveness.
22. **To discuss and approve reimbursing Mr. D. Aiken for ink/paper etc he has used for his work on the village footpath map.** As discussed at the last meeting, the PC felt very strongly that Mr. Aiken shouldn't be left out of pocket for the work he has done.
23. **The Parish Council still has 1 vacancy.** Any ideas on how to fill it?

Correspondence Received

24. a. Virtual meetings are no longer allowed from 7th May 2021. All parish councils meetings must be face to face, but these cannot start until 17th May 2021. No one is able to join a meeting virtually.
25. b. A resident of the Green emailed to make the PC aware that at the beginning of April, 3 teenagers in the village were playing 'music' via a portable speaker on the Green, at a volume that was intrusive. A villager spoke to the teenagers as well as another villager speaking to one of the parents. It's hoped this would be the end of it, but wanted it made known and recorded by the PC.
- c. E.on's electricity contract is ending in August. The clerk will contact them to discuss their offerings in terms of unit price and daily rate. Other companies will be contacted to get quotes so the PC are able to compare.

Finance

- a. Clerk's report
- b. Requests for payment as listed below and to review matters coming forth.
26. MISS N HILL - £???.?? – clerks expenses
 E:on - £12.79 – April's bill paid via DD

Planning

- a. To consider applications.
 None to consider
27. b. Decisions & to consider planning matters coming forth.
 GRANTED – DC/21/01370 - Householder Planning Application - Erection of boundary wall and replace garage roof (following demolition of existing damaged wall) - Church Mouse Barn, Gisligham Road, Finningham, Stowmarket Suffolk IP14 4JA
 LISTED BUILDING CONSENT HAS BEEN GRANTED - DC/21/01095 - Application for Listed Building Consent. Addition of 2no top level window-lights in a panelled front door - Old Black Horse Farm, Walsham Road, Finningham, Stowmarket Suffolk IP14 4JN

All planning applications received up to the date of the meeting will be discussed.

Questions to Chairman

Items to be discussed at the next meeting and included in the June's agenda.

28.
 29.

All members of the public are cordially invited to attend but are respectfully asked not to contribute during the meeting unless invited to do so by the Chairman.

Natalie Hill

Parish Clerk.
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6th May 2021