

FINNINGHAM PARISH COUNCIL

Notice of Meeting

The *virtual* meeting of Finningham Parish Council will be held on Tuesday 14th July 2020, Via Zoom (link on website) or call 0203 695 0088, meeting ID 541 287 3394, numeric password 788523, starting at 7.30pm.

All council members are duly summoned to attend.

AGENDA

1. **Visiting speakers**
2. **Contribution by Members of the Public**
3. **Apologies and approval of absence.**
4. **Approve minutes of the Parish Council meeting held on 9th June 2020.**
5. **To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**
6. **Matters arising from the meetings held on 9th June 2020.**
 - a. An illustrated map of walks in Finningham, does fall within CIL expenditure. Are there people willing to take this project on if the Council approve of it?
 - b. Gislingham PC want to wait until they meet face to face to discuss whether they want to go halves on the installation of new poles which holds a Gislingham & Finningham road signs.
 - c. A mandate form is being completed by Mrs. C. Winter to add her as a signatory onto the Barclays bank accounts and to remove Mrs. M. Webb.
7. **Chairman's Report**
8. **Should the Parish Council have a meeting in August 2020?** Considering a meeting was missed in April, some items have been discussed a month later than normal. This could mean some meetings may take longer if a meeting isn't held in August.
9. **To approve the comments made during the internal audit, completed by Mr. A. Strickland.** The internal audit report has been sent to all Councillors for their review. Does the reserves policy need changing again?
10. **To approve the Annual Governance Statement 2019-2020.** The annual governance statement has been sent to all Councillors for their review.
11. **To approve the Accounting Statements for 2019-2020.** The annual accounting statements has been sent to all Councillors for their review.
12. **To retrospectively approve to pay for Zoom meetings at £11.99 a month excluding VAT.** As experienced last month, the Zoom meeting stopped after 40 mins, as per the free service. The Council pay £15 per meeting for the hiring of the Church, which isn't being paid whilst face to face meetings are not taking place.
13. **To discuss and approve re-surfacing the footpath between the Church and the cemetery.** The question has been asked whether CIL money can be used for this. What should the surface be? It has been wood chippings, but it can still get quite muddy. Would shingle be a better option?
14. **To discuss the continued flooding along Westhorpe Road.** The clerk has reported it via Highways on their website. It is not just recently it happens, it happens every single year. What else can be done?
15. **To approve the purchase of 3 Finningham signs.** Last month, in principal it was agreed to purchase 3 signs but there wasn't a current quote. The cost of these, including delivery and VAT is £268.72. The cost per sign is the same as when they were ordered last year.
16. **To discuss and approve the state of one of the Ash trees on the Green and next steps to dealing with it.** It seems that one of the Ash trees on the Green near the pathway isn't in good health.
17. **To approve the increase in cost of the internal audit from £25 to £30 as of next year.**

18. **To discuss and approve a Walks of Finningham map, to be mounted somewhere in the village.** The idea was suggested last month and it has since been confirmed CIL money can be used for this.
19. **To retrospectively approve the renewal of electricity contract with E.on.** The renewal letter arrived after the last meeting and needed accepting by 8th July. Current standing charge 27p per day and renewal offer 39.3p per day with a variable price plan rate of 44.64p per day if renewal offer was not accepted. Looking at other prices with other companies, the lowest standing charge was 50p per day, therefore the renewal offer was accepted, which is a 1 year offer.
20. **To discuss and approve the VAS machine to purchase.** Radarlux have been chosen to supply the VAS as they have come recommended by a lot of the surrounding villages. Starting model (230M) with mounting bracket, battery and battery charger, software, delivery and VAT is 2,628.71 EUR (£2,354.20). Grants obtained for the VAS project total £3,500, £500 of which is for the installation of additional poles, £2000 is from Cllr Jane Storey, but hasn't been received yet. The quote with optional items and different VAS models has been emailed to Councillors.
21. **Correspondence Received**
- The clerk received a copy of a letter, for information, addressed to the Chairman raising a concern about the two memorial benches recently placed in the Churchyard. The person also questions whether permission was obtained to put the 2 benches in the Churchyard.
 - The clerk has politely reminded Mr Negus of his offer to grass seed an area near the slide. He stated a bird net would need to be used to protect the seed. Notices have been placed around the area asking people to keep off.
 - SALC has reminded clerks about the website accessibility regulations that come into effect from 23rd September 2020.
 - Mrs. M. Webb noticed whilst walking along Gislingham Road a fridge dumped in the ditch. She has asked if someone with a trailer could collect it and put on the Green to be added to the rubbish collected during the litter pick.
 - Mrs. M. Webb has met with Nige Arthur on the Green to go through the risk assessment and other duties she completes on the Green.
22. **Finance**
- Clerk's report
 - Requests for payment as listed below and to review matters coming forth.
E:on - £7.73 – June's bill paid via DD
MISS. N. HILL - £???.?? – clerk's salary
NEST - £???.?? – pension contribution for clerk
MISS. N. HILL – £???.?? – clerk's expenses
HMRC - £???.?? – PAYE
FRIENDS OF FINNINGHAM - £100.00 – For use of website and newsletter
THE CHURCH NOTICE BOARD COMPANY - £537.00 – Balance of notice board, now it has been delivered.
J. LAWES - £52.30 – Slabs and postmix to fix benches into Churchyard.
MORELOCK - £268.72 – 3 Finningham road signs
FPCC - £25 – Internal audit fee
MR. A. KILBEE - £21.40 – expenses for mileage to Harleston for hedge trimmer assessment and also plywood for the Green information sign.
23. **Planning**
- To consider applications.
 - Decisions & to consider planning matters coming forth.
- All planning applications received up to the date of the meeting will be discussed.
24. **Questions to Chairman**
25. **Items to be discussed at the next meeting and included in the August's/September's agenda.**

All members of the public are cordially invited to attend but are respectfully asked not to contribute during the meeting unless invited to do so by the Chairman.

Natalie Hill

Parish Clerk. Elmer Farm, Walsham Road, Finningham. Suffolk, IP14 4JN. Tel: 07802 492495.
Email: finninghamparishclerk@gmail.com

10th July 2020