

FINNINGHAM PARISH COUNCIL

*Minutes for the Annual Parish Council meeting held on
Tuesday 8th May, 2018,
in St. Bartholomew's Church, Finningham, starting at 7:31pm*

Present: Mr. A. Kilbee, Mrs. M. Webb, Mrs. D. Sewell, Mrs. C. Winter, Mr. J. Miller and Mr. J. Black

In attendance: Miss. N. Hill (Clerk) and 2 members of the public.

- 18.20 To appoint the Chairman of the Parish Council for the year 2018/2019 and sign a Declaration of Acceptance of Office**
Mrs. D. Sewell nominated and proposed Mr. A. Kilbee, seconded by Mrs. C. Winter and agreed. Mr. A. Kilbee accepted the nomination and signed the Declaration of Acceptance of Office.
- 18.21 To appoint the Vice - Chairman of the Parish Council for the year 2018/2019 and sign a Declaration of Acceptance of Office**
Mr. A. Kilbee nominated and proposed Mrs. M. Webb, seconded by Mrs. C. Winter and agreed. Mrs. M. Webb accepted the nomination and signed the Declaration of Acceptance of Office.
- 18.22 Visiting speakers**
None
- 18.23 Contribution by Members of the Public**
It was mentioned that The Green wasn't looking its best during the Flower Festival, but due to the recent weather and rain, it was hard to get it cut for the Flower Festival.
It was suggested that the Council ask and ensure the grass is cut on The Green before the Flower Festival and fete on The Green and remember the responsibility of the Council to keep The Green neat and tidy.
The Footpath wardens report was read out on his behalf. Bridgeway 19 adjacent to Mill Cottage, which was partially blocked has been cleared by the landowner. With regards to the other reports he has submitted to SCC, it seems no action as been taken yet.
- 18.24 Apologies and approval of absence.**
Mr. J. Black was running late, due to train delays coming back from London.
- 18.25 Approve minutes of the Parish Council meeting held on 10th April 2018.**
Mrs. M. Webb proposed, seconded by Mr. J. Miller and agreed that the minutes were a correct record and the Chairman then signed the minute book.
- 18.26 Approve minutes of the Annual Parish meeting held on 10th April 2018.**
Mrs. D. Sewell proposed, seconded by Mrs. M. Webb and agreed that the minutes were a correct record and the Chairman then signed the minute book.
- 18.27 To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**
None
- 18.28 Register of Interests forms – do any Councillors need to make amendments to their forms?**
Mrs. M. Webb said she is still updating hers. No one else needs to make amendments.
- 18.29 Matters arising from the meeting held on 10th April 2018**
- 29.01 The clerk has the MPAN number from UK Power Networks and seeking quotes from different electricity suppliers.
- 29.02 Suffolk Day – 21st June - Mr. D. Aiken has suggested a 3.5 mile route along the footpaths of the village. How are people going to know about this?
This is in hand with Mr. D. Aiken and Mr. R. Negus. Mrs. M. Webb has offered to distribute the map of the

- walk.
- 29.03 What needs to happen next for the old railings to be used.
This is still being looked into.
- 29.04 Welcome packs to new residents – are these being handed out to new residents?
Yes, there are a couple of new residents and Mrs. D. Sewell will hand deliver the Welcome packs to them.
- 18.30 Working Groups Report – Defib & Recreation area**
- 30.01 **Defib**
The electricians spent 6 hrs doing what they needed to do in the electrical cabinet. The next step is for UK Power Networks to switch the electric on and sort out a supplier of electric and the fitting of the defib will be last.
- 30.02 **Recreation area**
Mrs. M. Webb reported that she is looking into grants and handed a pack to the Clerk as there's information needed on policies to enable her to complete grant applications.
- 18.31 To agree the meetings dates for 2018-2019.** The 2nd Tuesday of each month, apart from June 2018 where the meeting is on the 1st Tuesday of the month, 5th June and there not to be a meeting in August 2018 and December 2018.
After discussion it was agreed not to have a meeting in February 2019 but to have a meeting in December 2018. The meetings are still on the 2nd Tuesday of the month, apart from the 1st Tuesday of June. With no meeting in August 2018 and no meeting in February 2019.
- 18.32 To approve the comments made during the internal audit, completed by Mr. A. Strickland**
Mrs. M. Webb proposed, seconded by Mrs. D. Sewell and agreed the comments made by the internal auditor.
- 18.33 To approve the Annual Governance Statement 2017-2018**
Mrs. M. Webb proposed, seconded by Mrs. D. Sewell and agreed the Annual Governance Statement for 2017-2018.
- 18.34 To approve the Accounting Statements for 2017-2018.**
Mrs. M. Webb proposed, seconded by Mrs. D. Sewell and agreed the Accounting Statements of 2017-2018.
- 18.35 To discuss the withdraw of the bus service in the village.**
As stated in an email from the County Councillor, Jane Storey, it seems that not much can be done, as a private company runs the bus service.
- 18.36 To discuss and approve whether the Council wish to renew their membership to the Suffolk Preservation Society.** The cost of this is £30 for the year.
After discussion, Mr. A. Kilbee proposed and seconded by Mr. J. Miller and agreed not to renew the membership.
- 18.37 To discuss and approve the removal of the damaged swings and move the playpark to the other play equipment on the Green.** Mr. A. Brownlie has been asked for a revised quote, just to remove the swings and clear the ditches, as he will need to hire a digger for the day.
The hiring of a digger would be needed to remove the swings, which would be paid by the Council. Once completed, if there's still time in the day, the digger would then be used to help The Green residents complete their repairs to the road. The planings, which are being supplied free of charge will have to be transported to The Green, which The Green residents would pay for. If the digger is needed longer than a day, then the additional hiring time would be paid for by the residents of The Green. The hiring of a wacker, to level the planings would also be paid for, by the residents of The Green.
The Council are ok with this, but unable to approve due to not having a quote for what the Council would have to pay.
- 18.38 To discuss the state of the area outside the gate of the Church.** Carried over from last month.
The Council left the meeting room (Church) to have a look at the area outside the Church to be able to help the discussion.
It was then discussed to clear, level and hard stand the area outside of the church gate. And to remove the grass on both the left-hand side and right-hand side of the gate. This is dependent on the quote to do this work. There was a split vote on this, 2 for and 2 against. The Chairman had the overriding vote which was to carry out the works to make the area outside the gate better. A quote will be obtained, which will then have to be approved.
- 18.39 To discuss the pot holes within the village.** Is anyone able and prepared to walk around the village to be able to measure and take pictures of the potholes to be able to report them?
Mrs. M. Webb has already reported 2 potholes within the village. It felt a pothole warden may be needed due to the amount of them currently. No one offered to do it, so it was suggested for everyone to make a note when they see a pothole and report it on SCC website.

18.40 To discuss what could be done or put in the area where the old swings were?

The Chairman has asked for ideas. When the table tennis was purchased, Boules was suggested, so could this area be used for that?

It was mentioned that the table tennis should be moved, which was agreed.

18.41 Correspondence Received

41.01 The Government have made an amendment to the Data Protection Bill to exempt all parish and town councils from the requirement to appoint a Data Protection Officer. The Council will still have to comply to GDPR.

41.02 SALC have sent over the latest version of the standing orders. The clerk will look over these to see what the changes are to the last approved ones.

41.03 The proposal to dissolve Babergh and Mid Suffolk District Councils and replace them with a new single district council in the centre of Suffolk has gone past the public engagement stage. The next stage is a formal request to the Secretary of State for Housing, Communities and Local Government to dissolve Babergh and MidSuffolk District Councils, and to create a new single district council.

41.04 Your Police, Your Say meeting for Mid Suffolk is on Wednesday 11 July: Cedars Hotel, Needham Road, Stowmarket IP14 2AJ

41.05 NALC have confirmed the pay scales for 2018 onwards. SCP 18, which was approved during 13th March 2018 has a pay rate of £9.808 per hour.

18.42 Finance

42.01 Clerk's report – to include a pension payment of £19.80 that was approved in Nov 2017 wasn't processed and needs to be processed and paid.

Previous meeting, last balance reported was from 29/03/2018

Current account £4,935.55

Deposit account £3,315.59

Balances as of 27/04/2018

Current account £12,339.57 (£350 waiting to be presented)

Receipts since 29/03/18 – £7,702.36 (£3,447.50 Precept, £3,950.50 insurance claim on swings & £304.36 VAT claim)

Payments since 29/03/18 - £298.34 (invoices approved at last meeting. Waiting for £350 to be presented)

Deposit account £3,315.59 -

42.02 **Requests for payment** as listed below and to review matters coming forth.

Mrs. D. Sewell proposed, seconded by Mr. A. Kilbee and agreed to authorise the following payments.

MR. A. KILBEE - £12.74 – fuel expenses for mowers

FPPC - £150 – Hiring of the Church for 10 meetings

FIELDENS - £66.76 – Service on the mower

MSDC - £486.00 – Emptying of the dog and litter bins

WICKSTEED - £4,820.33 – Swinging and safety matting and installation

FPPC - £25 – Fee for internal audit

18.43 Planning

43.01 To consider applications. None

43.02 Decisions & to consider planning matters coming forth. None

All planning applications received up to the date of the meeting will be discussed.

18.44 Questions to Chairman

Just a reminder that the meeting in June is on Tuesday 5th and NOT Tuesday 12th.

18.45 Items to be discussed at the next meeting and included in the June's agenda..

The Chairman then closed the meeting at 9.17pm