

# FINNINGHAM PARISH COUNCIL

*Minutes for the Parish Council meeting held on  
Tuesday, 11<sup>th</sup>. April, 2017,  
in St. Bartholomew's Church, Finningham, starting at 7:31pm*

**Present:** Mr. A Kilbee, Mrs. M. Webb, Mrs D. Sewell, Mr. J. Miller, Mr. J. Black, Mr. J. Downie, and Mrs. C. Winter

**In attendance:** Miss. N. Hill (Clerk) and 5 members of the public.

**17.1 Visiting speakers**

None

**17.2 Contributions by Members of the Public**

A member of the public spoke about the potential development of Green Farm yard that Mr. Tanner from Hollins, Architects, Surveyors & Planning Consultants, Framlingham talked about at the last meeting, He said he wanted to share his concerns with the Council and didn't want the Council to be hoodwinked into being told something will happen, when it may not actually happen. The Chairman responded with his thanks and that the Council will make sure it covers itself. The Chairman added that the CIL payment from this development would be quite a bit of money back into the village.

The footpath warden said there were no issues with the footpaths.

**17.3 Apologies and approval of absence**

None needed

**17.4 Approve minutes of the Parish Council meeting held on 14<sup>th</sup>. March, 2017**

Mr. J. Miller proposed, seconded by Mr. J. Downie and agreed that the minutes were a correct record and the Chairman then signed the minute book.

**17.5 To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**

Nothing from any of the Councillors.

**17.6 Matters arising from the meeting held on 14<sup>th</sup>. March, 2017**

- 6.01 Are there any views on Mr. Tanner's presentation, in terms of the type of housing and quantity at Green Farm for the Clerk to feedback to him? A meeting room size building is better than a village hall and to have no more than 14 properties on the site. The hedge row along Wickham Road should be retain and there should be a 1 bed dwelling, whether that is a house or bungalow. Mr Tanner is more than welcome to bring the revised plan along to another Council meeting.
- 6.02 Welcome to Finningham signs. Have Glasdon got back to Mr J. Black with prices?
- 6.03 Glasdon have come back with some prices which are too expensive. Mr. Black is waiting on other quotes.
- 6.04 The Great British Spring Clean – Friday 21<sup>st</sup>, Saturday 22<sup>nd</sup> & Sunday 23<sup>rd</sup> April 2017. Who is going to organise each day and where is the 'collection point' for equipment (carried over from last months meeting). Volunteers are to do their bit.

Meeting point on the Green on Sunday 23<sup>rd</sup> at 10am. The triangles need cutting as well as signs need cleaning as well as picking up rubbish. Update received from Anglian Water re. the sewage issue along Gislingham Road. There was a blockage that was cleared. They also said they are not consulted when new developments are put in for permission and to keep them informed if anything happens in the future.

#### **17.7 Chairman's Report**

The Chairman said during his Suffolk Preservation Trust talk the previous month he learnt they can help Councils with regards to planning and to help preserve buildings.

Westhorpe Village Hall had an opening to which he was invited. Cllr Roy Barker and Cllr Jane Storey were also present. Finningham Parish Council were thanked for the contribution of their S106 money. Finningham residents have the same hiring rates of the hall as Westhorpe residents.

There has been vandalism on the Green where a litter bin has been smashed by 'youths'.

The St. Georges flag is now flying. The Council have been asked by the Community Watch team as to whether it can supply poles for the Speed Watch signs.

A steel frame has been constructed within the Council's storage unit to allow the Friends of Finningham to store its tents etc.

Network Rail have sent through documentation regarding the consultation of the Suffolk Level Crossing reduction order.

#### **17.8 Sub-Committee update**

Mrs. C. Winter & Mrs. M. Webb updated the Council on the progress they have made. They are waiting on UK Power networks to come back with a revised quote after the Chairman suggested positioning the defibrillator close to an existing electrical pole opposite the original site. SCC have been contacted to ensure they do not have any objections, but they need plans and photo's of the unit before they can make a decision. The defibrillator needs to be and will be registered with the Ambulance Service once it is in service.

#### **17.9 To discuss and arrange a meeting on the Green for Councillors to agree where to place the outdoor table tennis table.**

The Councillors will meet on the Green on Sunday 21<sup>st</sup> at 10am.

#### **17.10 To discuss and approve the purchase of the outdoor table tennis table and approve that Council reserves will need to be used to make up the shortfall of the grant given to the Council by MSDC.**

The purchase of the item needs to be made before MSDC will release the grant money of £1,407.75. Cost of a grey table with standard base £1,900 + VAT or a coloured table with standard base £2,150 + VAT. Both prices include delivery. If the order is placed promptly the delivery charge will be £150 cheaper due to another delivery happening in the area on 27<sup>th</sup> April 2017.

Mr. D. Sewell proposed, seconded by Mrs. C. Winter and agreed to purchase a grey table and to take advantage of the reduced delivery cost.

#### **17.11 To discuss a pre-application of a proposed site at Gosford House to build a bungalow, carried over from last month's meeting.**

The only details currently given show the proposed site next to Highview.

The Council had no comments.

**17.12 To discuss and consider whether the Council should have its own interment form.** When memorial services contact the Clerk with details of an interment within the village cemetery they ask if the Council have an interment form. Examples of interment forms from other councils are available. If the Council decide to have an interment form, what should be on this form?

It was agreed for the Clerk to create an interment form with elements that will be relevant to the Council and the village and allow the Council to consider and approve when completed.

**17.13 To discuss a road safety initiative along the B1113/Walsham Road.** A lot is being done within the village where the speed limit is 30 mph to discourage speeding. The area of the village where the speed limit is 60 mph still have issues with drivers not sticking to this limit.

Potentially 'concealed entrance signs' or different wheelie bin stickers that could be used. The Clerk needs to look at the options and prices.

**17.14 To discuss and approve training courses for Councillors and the Clerk.**

SALC have issued their annual training programme for 2017-2018. The Clerk emailed this to Councillors asking if there were any courses they would like to attend and had the following responses

Councillor Training Wed 9<sup>th</sup> & 16<sup>th</sup> August 2017 £100 + VAT – Mrs. M. Webb  
Clerks Information & Networking Events x 4 13<sup>th</sup> June 2017, 15<sup>th</sup> September 2017, 6<sup>th</sup> December 2017 & 22<sup>nd</sup> March 2018. £16 + VAT each, total £64 + VAT - Miss N. Hill

Grants & Funding Opportunities either 28<sup>th</sup> July 2017 or 6<sup>th</sup> February 2018 £25 + VAT – Mrs. D. Sewell

Business Planning & Developing Policies either 26<sup>th</sup> September 2017 or 12<sup>th</sup> March 2018 £25 + VAT – Mrs. D. Sewell

These courses total £214 + VAT. The Council budgeted £350 for training for 2017-2018.

Therefore, are there other Councillors wishing to attend any courses?

Mr. A. Kilbee proposed, seconded by Mrs. D. Sewell and agreed the training courses. There were no other courses that Councillors wish to attend.

**17.15 To discuss and consider and potentially approve the Annual Parish Meeting from 2018 takes place in April rather than May.** Now the Council no longer have meetings every other month, the first month of the year is April, therefore should the Annual Parish Meeting not be held at the first opportunity of the new year, in April rather than May?

Mrs. D. Sewell proposed, seconded by Mr. J. Black and agreed for the Annual Parish meeting to take place in April from 2018.

**17.16 Correspondence Received**

16.01 MSDC have confirmed that the planning enforcement at Hilldrop, Wickham Road has been cancelled and closed, due to planning permission being granted 4261/16

16.02 .

Renewal of the free membership to CAS (Community Action Suffolk) has been completed for another year.

16.03 Neighbourhood Planning Consultation – Botesdale & Rickingham Neighbourhood Plan Area Designation.

**17.17 Finance**

17.01 Clerk's report

Previous meeting, last balance reported was from 27/02/2017

Current account £2,642.82 (£84.64 uncleared cheques) after then £2,558.16

Deposit account £3,313.36

**Balances as of 29/03/2017**

Current account £6,486.87

Receipts since 27/02/17 – £4,649.59 (Recycling credit & Big Lottery Grant for Defib)

Payments since 27/02/17 - £805.54 (all cheques cleared)

17.02 Deposit account £3,313.36

Requests for payment as listed below and to review matters coming forth.

Mrs. D. Sewell proposed, seconded by Mrs. M. Webb and agreed to authorise the following payments

MR. A. BROWNLIE - £135 – Cutting the Green and also strimming the cemetery.

MR. A. KILBEE - £6.33 – Petrol for the lawnmowers

MR. A. KILBEE - £25.19 – Fuel expenses

NEST - £4.45 – clerks pension contribution, which is via DD – retrospectively as total taken by NEST was £13.34

Totalling £166.52

**17.18 Planning**

18.01 To consider applications. All planning applications received up to the date of the meeting will be discussed.

None to consider.

18.02 Decisions

None to report on.

**17.19 Questions to the Chairman**

What is happening with the slide? It was agreed that it needs dismantling as agreed in the past and it needs doing sooner rather than later.

In terms of replacing it, MSDC said the Council may be able to get a grant which would be around a third of the cost of a new one, but to not request a grant before 1<sup>st</sup> May.

**17.20 Items to be discussed at the next meeting and included in the May's agenda.**

Grave markers for reserved plots in the Cemetery.

The Chairman then closed the meeting at 9.15pm