

# FINNINGHAM PARISH COUNCIL

## *Notice of Meeting*

*The Annual meeting of Finningham Parish Council will be held on  
Tuesday 9<sup>th</sup> May 2017,  
in St. Bartholomew's Church, Finningham, starting at 7.30pm.*

**All council members are duly summoned to attend.**

### AGENDA

1. **To appoint the Chairman of the Parish Council for the year 2017/2018 and sign a Declaration of Acceptance of Office.**
2. **To appoint the Vice-Chairman of the Parish Council for the year 2017/2018 and sign a Declaration of Acceptance of Office.**
3. **Apologies and approval of absence.**
4. **Approve minutes of the Parish Council meeting held on 11<sup>th</sup> April 2017.**
5. **To receive any pecuniary or non-pecuniary declarations of interest from Members and any Gifts of Hospitality.**
6. **Register of Interests forms – do any councillors need to make amendments to their forms?**
7. **Matters arising from the meeting held on 11<sup>th</sup> April 2017**
  - a. The Clerk is waiting to hear back from Mr. Tanner regarding Green Farm and the request for a meeting room rather than a village hall and also to keep the development to 14 dwellings and to include 1 bed bungalow/house.
  - b. How did The Great British Spring Clean event go?
  - c. Update from Mr. J. Black regarding prices of village signs and a replacement notice board.
  - d. The Clerk hasn't completed a draft interment form for the Council to discuss.
8. **Sub-Committee update.**
9. **To agree and approve the Annual governance statement 2016/2017**
10. **To adopt and approve the Accounting statements for 2016/2017.**
11. **To discuss reservation plaques within the cemetery.** The Chairman reported 2 months ago an issue he had to deal with, with regards to a reserved plot and who had rights to that plot. It's felt markers could have helped the situation.
12. **To approve the purchase of the defibrillator and the cabinet as the grant is now in the Councils account.** Different quotes have been obtained, to ensure best value for money and good design of the unit. The final quote should be available in time for the meeting otherwise this item will have to carry over to the following month.
13. **To approve the purchase of play bark, £54.95 a bag.** The Council have been made aware that the amount of play bark under the small swings is really low.
14. **To discuss and approve the purchase of wheelie bin stickers, Polite Notice Slow Down.** There are residents in the village that are not within a 30mph limit but would like people drive slower for safety reasons. 100 stickers are £80 including VAT and delivery.
15. **To discuss and approve the felling of the Ash tree on the Green that has Ash dieback.** Quotes will be available for the meeting.
16. **To discuss the next steps with regards to the trees at Shadwell House.** A letter will be drafted and sent to the owner, is there anything else that could be done to get the issue of the tall trees resolved?

17. **To discuss, agree and approve the Annual Playground Inspection for 2017.** MSDC can organise the play inspection for this year, like they have done in previous years. Risk assessment and disability discrimination assessment fee £43.21 + 10% admin charge to cover MSDC costs. Total £47.53.
18. **Correspondence Received**
- a. Transparency code application form – SALC have sent through a form to apply for funds to ensure the transparency code is followed. Software and fees for using another organisations website can be claimed. The Clerk will submit this grant request soon.
  - b. Mr. Brownlie has confirmed and sent the Clerk a copy of his public liability insurance. The Clerk is waiting on the Church to give her a copy of their H & S policy and also whether they have public liability insurance.
  - c. One of the bins on the Green is missing it's lid. The lid was found on the Green, with a split it in.
  - d. Due to the local and general election, the Big Lottery Fund have emailed saying that as a non-departmental public body, they are subject to pre-election restrictions. This means details of the grant that they have awarded us cannot be made public through local media or websites until 13<sup>th</sup> June 2017. No publicity is to happen by them or us until that time.
19. **Finance**
- a. Clerk's report
  - b. Requests for payment as listed below and to review matters coming forth.  
SALC - £244.64 – Annual subscription  
MR. A. KILBEE - £5.50 – Additional fuel expenses that were missed last month  
MR. A. BROWNLIE - £120 – 2 cuts of the Green  
NATALIE HILL – £?? - Clerk's expenses  
MR. STOREY - £6.46 – retrospectively seeking approval for petrol for mower
20. **Planning**
- a. To consider applications –  
1645/17, The Old House, Church Path, Finningham – To remove external cement render to approx.. 1 mtr up from ground level to expose sole plate and adjoining timber struts on eastern aspect. To carry out repair to sole place, struts and brick plinth as appropriate. To replace cement render with a breathable lime based render. To remove modern paint currently on the adjoining brick part of building on eastern aspect. To repair the soft red bricks and re-point with a lime-based mortar as appropriate. To render brick part of building with a lime-based render. To re-decorate the entire house on all aspects externally using limewash on the lime based rendered parts of the building and to repaint the windows, soffits, fascias, corner posts, doors and other woodwork
  - b. Decisions & to consider planning matters coming forth.
- All planning applications received up to the date of the meeting will be discussed.
21. **Questions to Chairman**
22. **Items to be discussed at the next meeting and included in the June agenda.**

*All members of the public are cordially invited to attend, but are respectfully asked not to contribute during the meeting unless invited to do so by the Chairman.*

*Natalie Hill*

Parish Clerk.

Elmer Farm, Walsham Road, Finningham. Suffolk, IP14 4JN.

Tel: 07802 492495. Email: finninghamparishclerk@gmail.com

3rd. May, 2017.